## **Tilton Conservation Commission**

## Policy for all Expedited Minimum Impact (EXP) Wetlands Permit Applications, PbNs, or Requests for Commission Signatures (August 2025)

- 1. The applicant or the applicant's representative shall present materials at a regularly scheduled meeting. The TCC meets monthly on the third Monday of the month.
- 2. Materials shall be defined as paperwork and/or electronic copies of the application and other required information for the intended project. Materials shall be provided to the Tilton Conservation Commission at least one week prior to the scheduled meeting. The applicant/agent shall provide contact information to the commission (including email, phone, and address) so the TCC can reach out to the applicant if there are any questions prior to the meeting.
- 3. A site walk of the property may be requested by the Commission and will take place within two weeks following the meeting.
- 4. The Tilton Conservation Commission will discuss and review the Expedited Minimum Impact Permit Application at its regularly scheduled meeting and will vote whether or not to sign the application.
- 5. If the Tilton Conservation Commission votes to sign the Expedited Minimum Impact Permit Application, it must be signed by the Chair <u>and</u> one of the Vice-Chairs.
- 6. The Tilton Conservation Commission reserves the right to refuse to sign an Expedited Minimum Impact Permit Application for any reason.